



## Supporting Fee Schedule

Supporting fees at the Kirkland Parks & Community Foundation (KPCF) support the annual community grants, the community project work of the foundation and the grantmaking services provided to donor funds as well as the ongoing operating cost of the foundation.

### DONOR ADVISED FUND MINIMUMS:

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**New Fund Minimum** **\$10,000**

*(A fund must have this minimum before donor advisors can recommend grants.)*

**Minimum Fund Balance** **\$5,000**

*(Donors will be asked to add to their fund when it falls below this minimum.)*

### ADMINISTRATIVE FEES:

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Administrative fees are charged to each fund to help cover general operating costs for gift establishment, receipt of assets and contributions, grants and fund administration, research on nonprofit agencies and issue areas, and KPCF's other charitable activities. Fees vary depending on the type of fund and lower fees may be discussed for funds established with a value greater than \$1.0 million. Administrative fees are paid in arrears, collected monthly and withdrawn from the fund's balance.

**Donor-Advised Funds Administrative Fee:** **2.00%**

**Minimum Annual Administrative Fee** **\$250**

*(Donor Advised Funds Terms & Conditions)*

**Minimum Grant** **\$500**

*(Minimum size of a grant recommendations)*

**Target Annual Fund Distribution** **5.00%**

*(Donor Advisors should plan to grant a minimum of the % of total assets per year)*

### INVESTMENT FEES:

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Investment fees are charged to each fund to cover fees incurred for professional management of the KPCF investment pool. Currently KPCF invests in safe mutual funds and does not charge any investment fees.